Dalton with Newton Town Council

Town Hall
Station Road
Dalton in Furness
Cumbria, LA15 8DT
Telephone 01229 464000

29th September 2026

Notice is hereby given that a meeting of Dalton with Newton Town Council will be held on Monday 5th October 2026 at 7.00pm in the Town Hall, Station Road, Dalton In Furness, to transact the business set out below.

Councillors are hereby summoned to attend

Yours faithfully

Mrs C. Stainton
Town Clerk

AGENDA

1. Apologies

To receive apologies for absence.

2. Minutes

To **approve** the minutes and authorise the Chair to sign the minutes of:

a. the Council meeting held on Monday 7th September 2026
b. the Finance Committee meeting held on Wednesday9th September 2026
c. the Greenspaces Committee meeting held on Monday 14th September 2026
d. the Emergency and Resilience Committee meeting held on Monday 28th September 2026

All draft minutes are available to view on the council website.

3. Declarations of Interest

To receive declarations of interest (including pecuniary and non-pecuniary) in respect of items contained in this agenda.

4. Exclusion of Press and Public

To consider whether to resolve, under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that the press and public be excluded from the meeting for any agenda item due to the confidential nature of the business to be transacted.

5. Reports from Westmorland & Furness Councillors

To note reports from Westmorland and Furness Councillors in attendance.

6. Report from Police

To note reports from Cumbria Police.

7. Public Participation

Members of the public may make representations, ask questions or give evidence on matters relating to the work of the Council, limited to 3 minutes per person at the Chair's discretion. Please note: The Council cannot lawfully make decisions on items raised that are not on the agenda but **may** place them on a future agenda.

8. Clerk's Report (For information only)

a. National Scheme of Delegation meeting – *Appendix 1*

b. Christmas lights.

9. Correspondence

To receive any correspondence to date which has not already been forwarded on.

10. General Reports

To receive any reports from Councillors.

11. Railway Land - Community Allotment

To receive an update on the progress of the Railway Land community allotment project and any associated matters.

12. Events and Community Activities

a. Proposed Events and Engagement Committee

To consider establishing a new Events and Engagement Committee to oversee and support the Town Council's events programme and wider community engagement activities.

The Council has commitments under the Borderlands funding agreement to deliver a minimum of 12 community events per year on the Brocklebank site.

Members are asked to consider:

i. Establishing an Events and Engagement Committee;

ii. Approving the proposed Terms of Reference for the Committee; *Appendix 2*

iii. Agreeing Committee membership and meeting arrangements

b. Temporary Pump Track – October Half Term

To receive an update on the proposed temporary pump track for the October half-term, previously approved by Full Council.

The company originally approached for the pump track is no longer available, and alternative providers have therefore been contacted. An update on availability, costs and arrangements will be provided to Members.

13. Goose Green

To receive an update on the Tommy the Pigeon signs.

14. Policies

To review the following unamended policies.

a. Anti-harassment and Bulling

b. Training Statement of Intent

To review the following as recommended by the Finance committee FC6/09/2026.

c. Risk Management Policy

d. Risk Register

e. Statement of Internal Control and Risk Management

(available to view on the council website)

15. Community Assets – Potential Asset Transfers and Surplus Land

To receive any updates on the following:

a. Bus shelters/planters/benches

b. Land- to receive comments from Cllrs who have visited site and consider further action if necessary

16. Brocklebank Site – Project Update

To receive an update on progress with the proposed acquisition and future development of the former Brocklebank site.

17. Finance

a. To resolve to approve the following payments.

Supplier	Description	Amount	Power
Huckerby Plumbing	Boiler replacement (part payment)	2000.00	S111

Furness Media	Gov Domain Name - annual	194.40	S111
Viking	Office Supplies	476.10	S111
Amazon	Office Supplies	10.20	S111
Amazon	Environmental Supplies	13.65	Open Spaces Act
Amazon	Office Supplies	15.65	S111
Amazon	Office Supplies	18.97	S111
Chatsworth Signs	Railway Heritage Sign	38.40	LGA 1972 S144
The Clerk Reimbursement	Batteries for Christmas lights	158.74	LGA 1972 S144

b. To **note** that the Bank reconciliation up to 31st Aug 2026 had been carried out by Cllr C Fox prior to the meeting.

c. To consider and approve a quote received for a replacement back door on the council office building which is in need of replacing.

d. To consider and approve any final grant application for the year.

18. Planning

To consider any planning applications received.

C. Stainton

Town Clerk

29th September 2026

Appendix 1

Planning – National Scheme of Delegation

I attended a meeting with the Westmorland and Furness Planning Team on 17 September 2026 regarding the new National Scheme of Delegation for Planning, which comes into effect on 31 October 2026.

The new scheme is being introduced nationally and is intended to reduce the number of planning applications that are dealt with by Planning Committee, with more applications being decided by planning officers. It is also intended to create a more consistent approach to planning decisions across the country.

In simple terms, the new system will work as follows:

Schedule 1 – Officer decisions

Certain types of applications will automatically be dealt with by planning officers and cannot be referred to Planning Committee.

This will include many of the more routine applications, such as householder applications, minor commercial developments and smaller residential developments (generally 1–9 houses on a site of less than 0.5 hectares).

Schedule 2 – Officer decisions with a route to Committee

Other applications will normally be dealt with by officers but can go to Planning Committee if they meet certain criteria.

For an application to go to Committee, it will need to be considered to raise either:

- an economic, social or environmental issue which is significant to the local area; or
- a significant planning matter, taking into account the development plan and other relevant planning considerations.

There will be a new "gateway" process involving a nominated planning officer and nominated councillor/member to decide whether an application meets these criteria and should go to Committee.

If it does not meet the criteria, the planning officer will determine the application.

What this means for the Town Council

Our role in planning applications does not change. We will still receive consultations and will be able to consider applications and submit our comments, objections or support in the usual way.

The main change is that we will no longer be able to request that an application automatically goes to Planning Committee.

For example, if the Town Council objects to an application, this objection will still be recorded and considered as part of the planning process, but our objection alone will not mean that the application has to go before Committee.

Likewise, the number of public objections will not automatically mean that an application goes to Committee.

The Planning Team stressed that this is about changing how applications are determined, rather than removing the opportunity for Town and Parish Councils or members of the public to comment.

Westmorland and Furness Council is currently making the necessary changes to its Constitution and planning arrangements ahead of the new system coming into effect on 31 October 2026.
I will keep the Council updated as further information is provided by W&F.

Appendix 2

Events and Engagement Committee

Terms of Reference

1. Purpose

The purpose of the Events and Engagement Committee is to plan, organise and support events and community engagement activities on behalf of Dalton with Newton Town Council.

The Committee will help deliver the Council's programme of community events, including the requirements associated with the Borderlands funding agreement, and encourage opportunities for residents and the wider community to participate in activities within Dalton and Newton.

2. Responsibilities

The Committee will:

- Plan and organise community events and activities throughout the year.
- Work towards delivering the required minimum of 12 community events per year on the Brocklebank site, in accordance with the requirements of the Borderlands funding agreement.
- Organise and support other Council-led events and community engagement activities.
- Consider opportunities to work with local community groups, schools, businesses, organisations and volunteers.
- Consider ideas and suggestions for new events and community activities.
- Arrange venues, entertainment, equipment, activities, refreshments, suppliers and other requirements necessary to deliver approved events.
- Ensure appropriate risk assessments, safeguarding arrangements, permissions and other relevant requirements are considered for events where necessary.

- Promote events and activities through appropriate Council communication channels.
- Monitor the budget allocated to events and engagement activities and ensure expenditure remains within the approved annual budget.
- Provide updates to Full Council on events and activities undertaken, expenditure and forthcoming plans.

3. Delegated Authority

The Committee shall have delegated authority from Full Council to plan, organise and incur expenditure on events and community engagement activities within the annual budget allocated for this purpose.

The Committee may make decisions and commitments necessary to deliver events and activities without requiring separate approval from Full Council, provided that:

- expenditure remains within the approved annual budget;
- expenditure complies with the Council's Financial Regulations and other relevant policies;
- any necessary quotations, procurement procedures and approvals are obtained;
- the Committee does not commit the Council to expenditure beyond the approved budget; and
- any significant change to the agreed budget or a request for additional funding is referred to Full Council for approval.

4. Reporting to Full Council

The Committee will provide regular updates to Full Council regarding its activities.

Updates will normally be provided for information only, including:

- events and activities delivered;
- forthcoming events and planned activities;
- community engagement undertaken;
- expenditure against the approved budget; and
- progress towards the annual programme of events.

Any matter requiring expenditure outside the Committee's delegated budget or any decision specifically reserved to Full Council will be referred to Full Council for consideration.

5. Membership

The Committee shall consist of councillors appointed by Full Council.

Full Council may appoint or remove members of the Committee and may review the membership when required.

The Committee may invite representatives of community groups, organisations or other relevant individuals to attend meetings where their input would assist the Committee, but such individuals will not have voting rights unless they are appointed councillors.

6. Chair and Vice-Chair

The Committee shall appoint a Chair and Vice-Chair at its first meeting each Council year, unless these are appointed by Full Council.

The Chair will oversee meetings and ensure that the Committee operates within its Terms of Reference and delegated authority.

7. Meetings

The Committee will meet as required to effectively plan and deliver its programme of events and activities.

Additional meetings may be arranged where required in advance of specific events.

The quorum shall be three members.

8. Review

These Terms of Reference will be reviewed annually by the Events and Engagement Committee and any proposed amendments will be submitted to Full Council for approval.