

Dalton with Newton Town Council

The Town
Hall Station
Road Dalton in
Furness
Cumbria

Telephone 01229 464000

7th April 2026

Notice is hereby given that a meeting of Dalton with Newton Town Council will be held on Monday 13th April 2026 at 7.00pm in the Town Hall, Station Road, Dalton In Furness, to transact the business set out below.

Councillors are hereby summoned to attend

Yours faithfully

Mrs C. Stainton
Town Clerk

AGENDA

1. Apologies

To receive apologies for absence.

2. Minutes

To **approve** the minutes and authorise the Chair to sign the minutes of:

- a. the Council meeting held on Monday 2nd March 2026
- b. the Greenspaces Committee meeting held on Monday 9th March 2026
- c. the Staffing Committee meeting held on Monday 30th March 2026

- d. the Emergency/Resilience Committee meeting held on Tuesday 7th April 2026
 - e. the Finance Committee meeting held on Wednesday 8th April 2026
- All draft minutes are available to view on the council website.*

3. Declarations of Interest

To receive declarations of interest (including pecuniary and non-pecuniary) in respect of items contained in this agenda.

4. Exclusion of Press and Public

a. To consider whether to resolve, under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that the press and public be excluded from the meeting for agenda item **18** due to the confidential nature of the business to be transacted.

5. Reports from Westmorland & Furness Councillors

To note reports from Westmorland and Furness Councillors in attendance.

6. Report from Police

To note reports from Cumbria Police.

7. Public Participation

Members of the public may make representations, ask questions or give evidence on matters relating to the work of the Council, limited to 3 minutes per person at the Chair's discretion. Please note: The Council cannot lawfully make decisions on items raised that are not on the agenda but **may** place them on a future agenda.

8. Clerk's Report (For information only)

a. Residential Children's Home information

9. Correspondence

To receive any correspondence to date which has not already been forwarded on.

10. General Reports

To receive any reports from Councillors

11. Sensory / Community Garden – Abbey Road

To consider the recommendation from the Greenspaces and Biodiversity Committee to purchase a weatherproof book storage box to be situated within the garden and to rebrand the area as **“The Reading Garden.”**

12. Railway Land

To receive an update from the Clerk following discussions with Community Rail regarding land owned by Network Rail and to determine whether the Council wishes to progress further with discussions regarding the potential development of the railway land.

13. Policies

To review and re-adopt (*no changes are proposed*):

a. Retention of Documents

Available to view on the council website.

14. Finance

a. To consider the recommendation of the Finance Committee to re-adopt the Statement of Internal Control and Risk Management

To consider the recommendation of the Finance Committee meeting held on 8 April 2026 to re-adopt the Council's Statement of Internal Control and Risk Management.

Available to view on the council website

b. To consider the recommendation of the Finance Committee following its annual review of the Financial Regulations

To consider the recommendation of the Finance Committee meeting held on 8 April 2026 following its annual review of the Council's Financial Regulations.

Available to view on the council website

c. To receive the Internal Auditor's Report for the year ended 31 March 2026

To receive and note the Internal Auditor's Report, signed on 2 April 2026.

Appendix 1, available separately.

d. To consider and approve the Year-End Bank Reconciliation, Explanation of Significant Variances and Receipts and Payments Account for the year ended 31 March 2026.

To consider the recommendation of the Finance Committee meeting held on 8 April 2026 and approve the Bank Reconciliation as at 31 March 2026, the Explanation of Significant Variances and the Receipts and Payments Account for the year ended 31 March 2026.

Appendix 2 -4, available separately

e. To consider and approve the Annual Governance Statement 2025/26 (Section 1 of the AGAR)

To consider and approve the Annual Governance Statement for the year ended 31 March 2026.

f. To consider and approve the Accounting Statements 2025/26 (Section 2 of the AGAR)

To consider the recommendations of the Finance Committee (8 April 2026) and approve the Accounting Statements for the year ended 31 March 2026.

g. To consider and approve the Annual Summary Report 2025/26

To consider and approve the Annual Summary Report for the year ended 31 March 2026 for

publication.

Appendix 5, available separately.

h. To confirm the dates of the Period for the Exercise of Public Rights

To approve the proposed dates for the Exercise of Public Rights in accordance with the Accounts and Audit Regulations 2015.

i. To approve Regular Payments for the 2026/27 Financial Year

To approve the schedule of regular payments for the 2026/27 financial year.

	Description	Amount	Frequency
Standing Orders			
T. Mortlock-Jackson	Storage	£86.67	Monthly
Direct Debit			
Westmorland and Furness Council	National non-domestic rates	£45 -48	Monthly (for 10 months)
British Gas	Gas	Variable	Monthly
British Gas	Electric	Variable	Monthly
Furness Internet	Web Hosting/IT Support	Variable	Monthly
Grenke Leasing	Photocopier Lease	£545.87	Quarterly
ICO	Information Commissioners Office	£47.00 +	Yearly
Suez	Waste Collection	Variable	Monthly
Water Plus	Water Rates	Variable	Monthly
Unity Bank	Account Charges	£9.60min	Monthly
National Employment	Nest Pension	Variable	Monthly
HMRC	PAYE	Variable	Monthly
Regular Bank Payments			
Hudson Hill	Ink Charges	Variable	Monthly
Hudson Hill	Phone & Internet	Variable	Monthly
Salaries		Variable	Monthly

j. To review and confirm Bank Signatories

To review and confirm the authorised bank signatories and online banking authorisation arrangements for the 2026/27 financial year.

k. To consider the recommendation of the Finance Committee to approve Earmarked Reserves as at 31 March 2026

To consider the recommendation of the Finance Committee meeting held on 8 April 2026 to approve the Council's Earmarked Reserves and General Reserve balance as at 31 March 2026.

I. To resolve to approve the following payments.

Supplier	Description	Amount	Power
Clerk Reimbursement	Rose Bushes – Goose Green	£74.81	Open Spaces Act 1906 s.10
JRB	Dog Bags	£254.78	Open Spaces Act 1906 s.10
T. Pearson Electrical	PAT TEST MAY 2025	£255.00	s.111
SLCC	Staff Training	£168.00	s.111
Barrow Striders	Dalton Charter 10k	£550.00	S137
Blachere Illumination	Hire of lights	£1983.89	S144

15. Planning

To consider planning applications received.

Reference Number : B21/2026/0059

Location : 79 Stainton Drive Dalton-In-Furness Cumbria LA15 8XD

Proposal : Demolition of conservatory to be replaced by erection of rear single storey pitched roof extension and construction of new rear and side boundary retaining walls to facilitate lowering of existing rear garden.

Reference Number : B23/2026/0092

Location : Mill Brow Lodge Abbey Road Dalton-In-Furness Cumbria LA13 0PD

Proposal : Listed Building Consent for combined single storey and two storey extension to South East elevation. Two storey extension to North East elevation. Habitable space on the ground floor and bedroom with facilities on the first floor.

Reference Number : B21/2026/0093

Location : Mill Brow Lodge Abbey Road Dalton-In-Furness Cumbria LA13 0PD

Proposal : Combined single storey and two storey extension to South East elevation. Two storey extension to North East elevation. Habitable space on the ground floor and bedroom with facilities on the first floor.

Reference Number : B23/2025/0523

Location : Bernies Gym Chapel Street Dalton-In-Furness Cumbria LA15 8BY

Proposal : Listed Building Consent for Change of use from gym (Use Class E) to two self-contained flats (Use Class C3) Installation of rectangular top-hung windows to the front along with fixed plane double glazed units. Replacement window to the corner of Chapel Street/Nelson street and repaint existing timber windows and doors. Associated internal alterations to accommodate two ground floor flats, with retention of entrance from Nelson Street.

Reference Number : B20/2025/0524

Location : Bernies Gym Chapel Street Dalton-In-Furness Cumbria LA15 8BY

Proposal : Change of use from gym (Use Class E) to two self contained flats (Use Class C3).

Reference Number : B20/2026/0039

Location : 75 - 77 Market Street Dalton-In-Furness Cumbria LA15 8DL

Proposal : Change of use of First, Second and Third floor of the building from Class E to C3, to be converted to 2 residential flats. Ground floor to remain as per existing pharmacy.

16. Cumbria in Bloom

To consider allocating a set amount of funding to local groups and organisations to support participation in Cumbria in Bloom through small grants.

17. Staffing Committee Recommendations.

To consider the recommendations of the Staffing Committee meeting held on Monday 30th March and determine approval (minute S5/03/2026).

- a. Proposed increase in contracted hours from 20 - 26
- b. Support further training (ILCA)
- c. Review of pay scale upon completion of relevant training from SCP 17 to SCP 20
- d. Revised job title to Assistant Clerk upon completion of relevant training.

18. Allotments (Confidential)

To receive a confidential update on allotment ownership.

C. Stainton

Town Clerk

7th April 2026