

Dalton with Newton Town Council  
Emergency Planning Committee  
Notice of a meeting to be held Monday 27th Oct 2025 in the Town Hall, Station  
Road, Dalton in Furness at 7pm

**1 Apologies for Absence**

**2 Declarations of Interest**

To receive any declarations of interest in respect of items contained in this agenda.

**3 Election of Chairperson**

To elect a Chairperson for the Emergency Planning Committee.

**4 Meeting Frequency**

To discuss and agree the proposed frequency and scheduling of future committee meetings.

**5 Terms of Reference**

To review the draft terms of reference for the Emergency Planning Committee prior to submission to Full Council for approval.

**6 Committee Membership**

To consider the inclusion of non-councillor (external) members on the Emergency Planning Committee, to bring relevant experience, expertise, or community representation to the group.

**7 Emergency Action Plan**

To consider the development of a Town Council Emergency Plan, including:

- Reviewing procedures adopted by other councils
- Discussing available options and resources
- Forming a living action plan to guide emergency response and preparedness.

C. Stainton  
Deputy Clerk  
22<sup>nd</sup> Oct 2025